

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

June 19, 2007

**Aldermen Pinard, Thibault,
Smith, DeVries, Long**

4:00 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Pinard calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Kevin Buckley, Independent City Auditor, submitting a proposed Business Expense Policy.
Ladies and Gentlemen, what is your pleasure?
4. Communication from William Sanders, Finance Officer, submitting the City's monthly Financial Statements for the eleven months ended May 31, 2007.
Ladies and Gentlemen, what is your pleasure?
5. Communication from Sharon Wickens, Financial Analyst II, submitting Finance Department reports as follows:
 - a) department legend;
 - b) open invoice report over 90 days by fund;
 - c) open invoice report all invoices for interdepartmental billings only;
 - d) open invoice report all invoices due from the School Department only;
 - e) listing of invoices submitted to City Solicitor for legal determination; and
 - f) accounts receivable summary.**Ladies and Gentlemen, what is your pleasure?**
6. Communication from Sharon Wickens, Financial Analyst II, submitting the 3rd and 4th quarter FY2007 write off list for the accounts receivable module.
Ladies and Gentlemen, what is your pleasure?
7. If there is no further business, a motion is in order to adjourn.